HOW TO APPLY FOR NEW DEPENDENT PASS

Apply for invitation letter

Download application form & checklist through:
http://intl.upm.edu.my
OR
Click here for checklist

Make payment to UPM through online transaction/ bank counter

Prepare documents as required & arrange in sequence

Take number at i-Putra Visa & Pass information counter and submit completed document

Go back to i-Putra after 3 working days to collect the invitation letter

Send the invitation letter to dependent & submit it to Malaysian Embassy in your country

Once dependent arrives, apply for new dependent application

Download application form & checklist through:
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OR
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Get insurance cover note & make payment to EMGS & UPM through online transaction/ bank counter

Prepare documents as required & arrange in sequence

Take number at i-Putra Visa & Pass information counter and submit completed document

Present payment receipt at the counter & get acknowledgement slip

- Upon receiving all required documents, i-Putra will liaise with EMGS to get the dependent pass for applicant

View application status via EMGS Application Status.

Submit your passport to i-Putra once the application status shows 45%

Collect the passport at i-Putra Visa & Pass counter when application status shows **100%** at EMGS Application Status