



PERKHIDMATAN UTAMA

**PUTRA INTERNATIONAL (PUSAT ANTARABANGSA)
UNIVERSITI PUTRA MALAYSIA**

43400 UPM Serdang, Selangor, Malaysia
Tel: 603-8946 6048 / 6198 E-mail: intl@upm.edu.my

Kod Dokumen: SOK/PIC/SS11

CHECKLIST FOR INVITATION / RELEASE LETTER

PLEASE USE CAPITAL LETTERS

Name:																				

Passport No:																				

Expiry Date of passport:	d	d	/	m	m	/	y	y	y	y
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No.	Required Documents (Please arrange the document according to the sequence given.)	No of Copy	Tick (If Complete)		
			Office Use		
			Applicant	HD	CS
1	Checklist For Invitation/ Release Letter (SOK/PIC/SS11)	1			
2	Visa & Pass Application Form (UPM/PIC/BR01/APPLICATION FORM)	1			
3	A4 sized COPY Student passport (Details & Pass page)	1			
4	A4 sized COPY Dependent passport (Details & Pass page)	1			
5	Original Receipt of Payment to UPM (RM110.00)	1			

Checked by		
	Date	

HD	Helpdesk
CS	Counter Staff



**SOKONGAN
PENGURUSAN PELAJAR DAN STAF ANTARABANGSA**

**PUTRA INTERNATIONAL CENTRE
(PUSAT ANTARABANGSA)**
Kod Dokumen: SOK/INT/BR01/VP

VISA & PASS APPLICATION FORM

TYPE OF APPLICATION

PLEASE TICK (/)

NEW STUDENT		STUDENT RENEWAL		SPECIAL PASS		INVITATION/ RELEASE/ CLAIM LETTER	
VAL		DEPENDENT RENEWAL		TRANSFER STICKER		CANCELLATION/ SHORTENING	
NEW DEPENDENT		IKHTISAS/RESEARCH ATTACHMENT		STAFF		STAFF DEPENDENT	

STUDENT'S/ STAFF'S PARTICULARS:

1. NAME : _____

2. MATRIC/STAFF NO : _____ GENDER : Male Female

3. NATIONALITY : _____

4. PROGRAMME (For Student Only) : Bachelor Master PhD

5. PASSPORT NO. : _____

6. EXPIRY DATE:
(DD/MM/YYYY)

7. PASS EXPIRY DATE :
(DD/MM/YYYY)

8. MOBILE NO. : _____

9. EMAIL : _____

10. NEAREST MALAYSIA EMBASSY : _____
(For VAL application only)

DEPENDENT'S PARTICULARS:

NAME	PASSPORT NO.	PASSPORT EXPIRY DATE	SOCIAL PASS EXPIRY DATE	RELATION

I certify that all information given in this application is true and I have also submitted application for me or my dependents: student/working pass/visit pass (New/ Renewal/ Special Pass/ Shortening/ Endorsement)

.....
Student/ Staff's Signature

.....
Date

FOR OFFICE USE ONLY

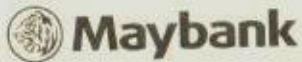
PAYMENT CHECKLIST: (Note: Please present the original receipt from the Bursar Counter and the copy of the Receipt upon submission of your application to the Counter of Visa & Pass.)

TYPE OF PAYMENT	Student/ Staff	Dependent 1	Dependent 2	Dependent 3	Dependent 4	Dependent 5	Dependent 6
NEW APPLICATION:							
RENEWAL							
SPECIAL PASS							
TRANSFER STICKER							
SHORTENING / CANCELLATION							
INVITATION LETTER/ RELEASE LETTER/ CLAIM LETTER							
LATE SUBMISSION							
OTHERS:							
TOTAL AMOUNT (RM):							

.....
Officer's Signature and Stamp
PUTRA INTERNATIONAL CENTRE

.....
Date

NO. SEMAKAN : 00
NO. ISU : 01
TARIKH KUAT KUASA : 24/3/2017



Taman Sri Serdang
 November 03, 2016
 10:16:55

Deposit-Cash

Name: EMGS ESCROW ACCOUNT *EMGS ESCROW ACCOUNT

Account No.: 514057662341

Amount: RM1,193.00

EMGS ESCROW ACCOUNT *EMGS ESCROW ACCOUNT

SAMPLE

DEPOSIT / PLACEMENT / CREDIT / PAYMENT

Name: EDUCATION MALAYSIA

Account / Card No.

514057662341

Amount RM

1,193.00 RM

Card No.

Amount RM

Card No.

Amount RM

Transaction Description

AGUMMADU EMMAUEL NNAMDI

Reference No.

A05360523

DEBIT

Name:

Account No.

Amount RM

EJ: 00094830163 085028

Sup ID: NA

Tell ID: 00094830

Please check and verify the transaction details before leaving the counter. The Bank shall not be responsible or liable for any failure to notify of any discrepancy(ies). This is a computer printout.